

TGMI Steering Committee Meeting
May 12, 2015
2:30 p.m. – 4:00 p.m.
Department of Safety and Homeland Security
1150 Foster Ave. Nashville, TN
1144 Menzler Nix Bldg., Conference Room B

Quorum: Yes

Opening

The regular meeting of the TGMI Steering Committee was called to order at 2:31 PM on May 12, 2015, in Nashville, Tennessee by Vicky Hutchings.

Attendance

Vicky Hutchings, Chair
Michelle M. Smith, Vice Chair
April Romero, Past Chair
Tresa Jones, Member at Large (Year 2)
Julie Nichols, Secretary, Past Class Steering Committee Member
Bruce Balcom, Past Class President – Absent
Susan Burdette, Member at Large (Year 2) – Phone
Lorie Hedge, Present Class Steering Committee Member – Absent
Doug Willis, Present Class President – Phone
Cynthia Stewart, Member at Large (Year 1)
Nneka Norman-Gordon, Member at Large (Year 1) – Phone
Trish Holliday, DOHR Ex-Officio– Absent
Melvin Jones – Phone

Approval of Minutes

Minutes reviewed for April Steering Committee Minutes-Motion to approve April Romero, Second – Vicky Hutchings, Approved to post

Open Issues

TGMI Class of 2015 Events

- a. May 6th: TGMI Steering Committee representatives spoke during lunch, week 1 in Knoxville

TGMI Charity

1. Make-A-Wish: Information and recommendations from Melvin Jones
 - a. Contact a Make-A-Wish Coordinator
 - b. Select from a list of individuals requesting a wish
 - c. Considerations:
 - i. Cost to grant wish
 - ii. Deadline to collect money
 - iii. Methods for collecting money (e.g., PayPal or Eventbrite)
 - iv. Email updates of totals
 - d. Schedule informational meeting with Make-A-Wish contact

New Business

Treasurer Report (Cynthia Stewart)

An amended report will be presented at the June meeting once access to the account is obtained

Education Development Update (Susan Burdette)

1. Lunch and Learns:
 - a. April 27th: THP-Distracted Driving
 - i. 31 RSVPs; 25 Attended
 - ii. Picture for Governor's Highway Safety Office Facebook page
 - b. May 6th and 7th: West TN Lunch & Learn (Retirement)
 - c. May 19th: East TN Lunch & Learn (Retirement)
 - d. June (no date set)
 - i. Jim Shulman, Executive Director of Commission on Aging
 - ii. John Allen, Behavioral Health Program Director, State Group Insurance
2. Lunch and Learn and TGMI Alumni Picnic
 - a. October 3rd at Long Hunter State Park
 - b. Possible activities:
 - i. Historical reenactment; nature hike

Social Events Update (Bruce Balcom)-Absent, No Report

Communications Update (Michelle Smith)

1. Newsletter:
 - a. Gathering headshots
 - b. Received Make-A-Wish article from Melvin Jones
 - c. Cynthia will send picture to Michelle from Country Music Marathon water station

Community Service Update (Cynthia Stewart)

1. Country Music Marathon (held April 25th)
 - a. Five volunteers
2. Second Harvest Event (Family Night)
 - a. May 21st @ 5:30
3. Other Ideas:
 - a. Nashville Rescue Mission
 - b. Ronald McDonald House
 - i. Possibly collect toiletries June – August (vacation time)
 - ii. Cynthia will send info to Michelle to post on website

Class of 2015 THP Citizens Academy Graduation (May 12th)

1. TGMI Alumni: Julie Nichols, Nneka Norman-Gordon, and Michelle M. Smith

Class of 2015 TBI Citizens Academy Graduation (May 19th)

1. TGMI Alumni: Susan Burdette, Jason Conner, Melinda Crutchfield, Gwendolyn Coffey, and Antonio Meeks

Agenda for Next Meeting

Adjournment

Meeting was adjourned at 3:38 PM by Vicky Hutchings. The next general meeting will be at 2:30 PM on Tuesday, June 9, 2015, in Nashville, TN.

Minutes submitted by: Julie Nichols